

KARAVAN

Unsafe condition/Act report

An unsafe condition refers to a hazardous physical situation that could cause injury, such as faulty equipment or cluttered workspaces. An unsafe act is an action that is performed in a way that poses a risk, like bypassing safety procedures or using equipment incorrectly.

Department: _____

Location: _____

Check Applicable:

Unsafe Act

Unsafe Use of Equipment

Unsafe Equipment

Unsafe condition

Employee Signature: _____

Date: _____

KARAVAN

Investigation

Root Causes:

Corrective Action:

Attach Photos or Diagrams:

Date for Completion: _____

Responsible Person: _____